

# NORTH CAROLINA ARCHAEOLOGICAL COUNCIL SPRING 2008 MEETING

*Hanes Art Center, UNC-Chapel Hill  
Chapel Hill, North Carolina  
15 March 2008*

Linda Stine, NCAC Chair, called the meeting to order at 9:00 a.m. and welcomed all members present. Executive Committee members present: Linda Stine (Chair), Brett Riggs (Vice-Chair), Randy Daniel (Exec. Committee), Steve Davis (Exec. Committee), Tom Beaman (Editor), Charles Heath (Secretary-Treasurer).

1. **Welcome/Old Business:** Linda Stine welcomed all attendees and briefly outlined the January 2008 Executive Committee (EC) meeting discussions, actions and recommendations.

2. **New Members/Membership Committee:** Susan Bamann, Stan Knick and Shawn Patch agreed to serve on the Membership Committee. One additional committee member still needed. **Interested members are encouraged to volunteer.** New member applications (Tracy Martin, January Porter) presented by Linda Stine. All applications reviewed and approved by the standing Membership Committee prior to the business meeting. Randy Daniel spoke in support of Martin. Alan May spoke in support of Porter. On separate motions by Linda Stine, Martin approved for full membership and Porter approved for associate membership (MA pending) by all members present.

3. **Ad Hoc Committees:** *Council Nominations Committee* formed prior to the business meeting to solicit candidates for expiring Executive Committee positions. Shane Petersen agreed to serve as committee Chair. Linda Hall, Ann Rogers and Kay Simpson asked by Linda Stine to serve as committee members, but have not confirmed on the commitment.

Council EC recommends formation of a *Council Archives Committee* to explore options for consolidating, organizing and permanently archiving official Council records. Linda Stine requested volunteers. Shane Petersen agreed to serve as committee Chair. One or two additional committee members still needed. **Interested members are encouraged to volunteer.** Discussion on issues and comments by several members. Vin Steponaitis: meeting minutes records are most significant as they represent the Council's "corporate memory." Such records should be accessible via the Council website. Paul Webb: will donate a large filing cabinet for Council use. Archives Committee will suggest at least two curation facility options and present the findings at the spring 2009 meeting.

Council EC recommends formation of a *Council Mission Committee*, in light of issues recently raised over the Council's mission and supported activities. Linda Stine noted that the mission and purpose of the Council was revisited in recent years past, but that the Council might refine or improve its stated purpose and goals. Paul Webb agreed to serve as committee Chair. Linda Stine recommended Joe Herbert as a committee member/co-Chair if he is interested in participating. One or two additional committee members still needed. **Interested members are encouraged to volunteer.** Discussion on issues and comments by several members. Paul Webb will research/explore mission statements, constitutions and activities of councils in neighboring states (e.g., Virginia, South Carolina, Tennessee) as well as solicit comments and ideas from the NCAC membership (via e-mail). The Mission Committee will present findings and recommendations at the spring 2009 meeting.

4. **2007 Council Elections:** Linda discussed a procedural problem with the last Council elections and the Executive Committee's recommended solution. All current At-Large-Members (ALM) of the Executive Committee were elected at same time in 2007, because no Council elections were held in either 2005 or 2006. As per the Council constitution, ALMs are to serve three year staggered terms. To re-establish the cycle, the current ALMs agreed to include their names in a chance drawing to determine which ALMs will serve only one, two or three year terms. Results as follows:

Steve Davis will serve through 2008 (election for replacement October 2008)

Randy Daniel will serve through 2009 (election for replacement October 2009)  
Ken Robinson will serve through 2010 (election for replacement October 2010)

On a motion by Linda Stine, all members present approved the Executive Committee recommendations.

**5. State Archaeologist/NCAC Meetings:** Linda Stine noted that the Council constitution states: “The State Archaeologist of the North Carolina Office of Archives and History shall serve in an ex-officio capacity to the committee” (Article 3B), and that the EC failed to invite Steve Claggett, State Archaeologist, to attend the last EC meeting (January 2007). In the future, the EC will extend a formal invitation to the State Archaeologist to attend both EC and annual Council meetings.

**6. Editor’s Report:** Tom Beaman (Editor) discussed the EC recommendation that the Council digitize out-of-print NCAC publications for digital distribution, via the Council website, as well as the EC’s request for \$500 (NCAC funds) to support a work-study student who will scan publications and prepare the digital files (the RLA at UNC-Chapel Hill will coordinate the appointment of a suitable student). Steve Davis and Brett Riggs will assist Tom Beaman with a review of out-of-print NCAC publications to determine which volumes to digitize first (most relevant). Due to the high cost of printing quality publications, especially with color images, the EC recommends that all future Council publication series documents be offered on CDs rather than in printed format.

Tom Beaman discussed EC recommendations regarding Council sponsorship and dissemination of significant gray-literature technical reports—a Reports of Relevance or Contributed Reports series—in digital form via the Council website. It is suggested that the Council serve as a regional clearinghouse for university, state/federal agency, CRM firm publications deemed especially relevant to the professional community. Such reports will be reviewed and approved for Council sponsorship by an editorial committee, but the documents will be reproduced in their original format (not subject to NCAC publication series format guidelines). Discussion on issues and comments by several members. Alan May: all digital publications should be offered in .pdf format for ease of access. Vin Steponaitis: Kinko’s copy centers will photocopy/scan documents as .pdf files for a modest fee. Shane Petersen: need to ensure sensitive information is not made available to the general public—Council should coordinate with the NC-OSA on the issue. Paul Webb: Georgia SHPO has on-line reports database, which requires access code/password for restricted access. Steve Davis: RLA (UNC-CH) has Town Creek site data on-line, which also requires a password for access. Tom Beaman will coordinate on these issues w/ Steve Claggett/NC-OSA.

Charles Heath noted that the Council holds substantial quantities of certain pre-1997 publications that have not sold well, if at all, at recent conference book rooms. Vin Steponaitis and Paul Webb suggest that the Council have a “fire-sale” (e.g., \$1 each) or simply give away low demand/no demand publications at the 2008 SEAC meetings, especially since the Council will be offering its publications in digital form on-line. Recommend retaining most recent publications, Byrd (1997) and Steen (2003), in hard-copy only until sold-out at the regular price.

Tom Beaman indicated that several members have expressed a desire for an annual Council newsletter, but suggests that with the regular e-mail distributions of Council related information, a newsletter is not especially necessary. The EC also agrees with this recommendation. Vin Steponaitis: meeting minutes provide the most relevant information to the membership and these should be digitally archived and posted on-line.

**7. Council Website:** Issue of Council website raised in several discussions. Steve Davis previously agreed to serve as the Council webmaster and to set-up a website hosted by the RLA (UNC-CH). The format will be the same as the NC Archaeological Society website.

**8. 2008 Budget and Treasurer’s Report:** Linda Stine presented the ECs 2008 budget recommendations:

- \$500 to support a work-study student to digitize past Council publications.

- \$500 (IF requested/needed) to support 2008 SEAC meetings (Charlotte, NC).
- \$100 annual operating expenses (postage, publications shipping/shipping supplies, etc.).
- \$32 for 2008 Spring Meeting expenses (coffee, bottled water, pastries).

On a motion by Linda Stine, all members present approved the annual budget. Charles Heath presented current Treasurer's Report, covering Council income/expenses for the October 2007-to-March 2008 period (total funds on-hand \$5,413.58). Copies available upon request. On a motion by Linda Stine, all members present approved the report.

**9. Radiocarbon Database:** Paul Webb discussed further developing and updating, following Eastman 1994, the statewide radiocarbon database with Council support, as well as making the database available on-line via the Council website. Discussion on issues and comments by several members. Steve Davis: original 1994 publication data/spreadsheets are available at the RLA (UNC-CH). Recommendations made to include TL and OSL dates/contexts in addition to the C14 dates.

**10. Society of American Archivists:** Linda Stine discussed an issue, previously raised via e-mail and in the EC meeting, regarding the SAA's recent position on "repatriation" of Native-American texts and objects (maps, paintings, documents, art)—NAGPRA "counterpart" guidelines—by allowing such objects to decay in storage without further stabilization or conservation. The Society for American Archaeology has already responded to the matter and that there is no need for a separate NCAC position response.

**11. Council of Councils Annual Meeting at 2008 SAA Meetings:** Linda Stine noted that the CofC's 2008 meeting will be at the SAA meetings in Vancouver. Randy Daniel will attend and represent the NCAC if his schedule allows for his participation.

**12. NCAC Fall 2008 Meeting:** Linda Stine suggested that the Council not organize a formal meeting in the fall of 2008 since many members are already participating in, or plan to attend, the Coastal Plain Archaeology Symposium to be held at ECU on Saturday, October 11, 2008. Discussion on issues and comments by several members. Scott Seibel: since the present (spring 2008) meeting has been well-attended and well-received, the Council should maintain member interest by organizing a fall 2008 meeting with a similar format (informal presentations). Vin Steponaitis: the Council might "over-do it" if a similar meeting is held in the fall. It may be best to host one well-attended meeting per year than two possibly less well-attended events. Vin Steponaitis and Paul Webb: perhaps open future meetings to presenters from South Carolina and Virginia professional councils to "grow" NCAC meeting attendance and participation.

Linda Carnes-McNaughton: the NC Archaeological Society will be holding a fall 2008 meeting in Currituck Co., but will also support the Coastal Plain Archaeology Symposium (in some form) at ECU (perhaps a table with NCAS literature and t-shirts/hats). Charlie Ewen: ECU is fully supporting/funding the CP Symposium and invites all NCAC members to attend. Dave Moore: announcement of NCAC spring 2008 meeting gave rather short notice, especially those interested in presenting on their research. In the future, announce regular Council meetings with more advanced notice.

**13. New Business/Other Business:** Linda C-M announced the NC Archaeological Society's spring 2008 meeting to be at the NC Pottery Center (May 17, 2008). Linda C-M requests Council support in the form of professional volunteers to host artifact identification tables, etc. Some Council members (and others) have already volunteered to host several tables (Jeff Irwin—prehistoric lithics I.D.; Linda Stine and Linda C-M—historic pottery I.D.; Joe Herbert—prehistoric pottery production [will not fire vessels made on-site]; Theresa McReynolds—Archaeology Education Program). Meeting organizers would like a volunteer to host a "Prehistoric Pottery I.D." table and are open to other relevant ideas.

There being no further business, the meeting was adjourned at 10:00.