

**North Carolina Archaeological Society
Board of Directors Meeting
August 15, 1999, 1:00 p.m.
Research Laboratories of Archaeology, Chapel Hill, NC**

Attendance: Bob Graham, Ricky Langley, Tom Beaman, Steve Davis, Linda Carnes-McNaughton, Wayne Boyko (arrived late), and Randy Daniel (arrived late). Guest: Pam Robbins. Bill Conen out sick. Bill Moxley out of country.

President called the meeting to order at 1:10 p.m.

Secretary passed out two sets of minutes from the May 2 and May 22, 1999 Board of Directors meetings. A vote for acceptance will be delayed until the fall meeting on October 2, 1999. There was some question about the treasurer's report attached to the May 22 minutes, but this discussion will follow in October.

Tom Beaman announced the meeting will be held in the Maritime Museum in Beaufort, North Carolina. On behalf of the nomination committee, Tom also stated that a mail ballot will be included in the next newsletter along with a slate of candidates, although as set forth in the by-laws, the final vote will be taken at the meeting.

Old Business:

The Editor's Report was presented by Steve Davis. He stated that he had received a lot of contributions lately which presented him with a publication dilemma. At present he has 11 articles in hand enough for two issues. His priority is to make the next issue a set of papers (8 total) presented at the 1998 Southeastern Archaeological Conference (that were compiled by Joe Herbert). Steve expressed his preference to hold volume size to 129 pages. He submitted a handout with cost figures for recent printings and mailings (see attached). On a negative note, the other 3 papers he now has will have to wait until next year to be published. He mentioned the 8 SEAC papers were going out for peer-review and this could possibly delay the publication a bit. Also included in the line-up was a book review by Charlie Ewen.

There was some general discussion regarding Steve's handout and the fluctuation in costs over the past 6 years. The number of copies printed per volume depended to a certain extent on the contents (e.g., more copies of volumes 42 and 43 were printed because they presented radio-carbon dates). Volume 46 sold out although the numbers printed were cut back. Steve also reported that a "stash" of out-of-print (or sold-out) volumes was discovered in storage at Wilson Library. He will send these to Dee Nelms for sale. There was discussion about keeping sets of volumes together for special rates to visiting scholars, etc. One idea was to make out-of-print issues available on the web. Dee will continue to sell copies through the OSA offices.

Bob suggested raising the cost of each volume from the current \$5 to \$7. Another suggestion was to raise the cost on sets. Also, the price for sets should be different for

members vs. non-members. The editor suggested that we maintain one copy per year for now, also because of the drain on his time. All agreed to let the membership dues increase be in place one year to reflect changes before raising the cost per issue. Finally, Steve indicated that the next issue will be delayed a month, and should be ready by December.

A motion was made to accept the editor's report by Wayne and seconded by Tom.

Due to Bill's absence no treasurer's report was given.

The secretary reported that the signatory cards (previously discussed in the May 22 meeting) had been sent out, signed and returned to the bank for NCAS accounts. Linda, Mickie, and Bill signed the cards. Since Mickie is still technically the vice-president, or president-elect, a motion was made to accept her signatory card for this purpose (as stated in the by-laws). Steve motioned, Randy seconded, and the motion carried.

Bob then presented the property report. The land sale closed on Tuesday, August 10, 1999. Copies of the final transaction and bill of sale were given to the secretary for the archives. The treasurer and vice-president also received copies of the packet. The land appraisal page will need to be redone and signed by all three officers for final closure. The president then turned over the purchase (and gift) checks to the secretary for delivery to the treasurer for deposit. The gift check totaled \$11,200. Bill Conen paid out \$450 to appraiser. Also several iron pins needed to be reset and this cost totaled \$200. The president also presented a form to fill out for a rebate on our insurance from the sale. The secretary will mail this form to Mickie for her signature (as property officer). Insurance rebate will go back into the general fund from whence it came. This should take about 6 weeks.

The president offered suggestions for the endowment advisory commitment to invest the money received into possible ZWEIG fund. A handout was submitted for review. Another suggestion was to invest in a cap stock. All agreed it is the role of the EAC to choose the best investment in consultation with the treasurer. The president pointed out that a one-time fee of \$300 was normal to buy stock (open an account).

The president then received a round of applause from the board members for his efforts on the completion of the land sale and all his hard work.

New Business:

Steve presented a discussion on the digitizing of the NCAS archives and how that was being accomplished. He stated that all back issues of NCAS newsletters had been scanned onto CD-ROM. He was going to do the same for all back issues of "Friends" newsletters when he could. He will make copies available for any researchers by request once it is completed. The archives will be kept current by scanning each new newsletter.

The president then presented some summary information regarding the financial status of the NCAS and cost increases for membership. The comparison was from 1993 to 1998. There was a point made that the overall net expenses have gone up. At present we have 432 paying members. It was suggested that the student fees are too low. At present we have 35 paid student members. It was noted we also have no corporate sponsors. Ricky asked about the possibility of seeking corporate sponsors once again. Alcoa was mentioned as a possible corporate sponsor.

This discussion lead to an overall need to increase membership dues on most levels. There was a suggestion to include a contribution to the endowment fund on the next membership form, for volunteer contributions. A question was also raised about who are the sustaining members and what happened to them.

Tom pointed out that the issue of dues increase had been tabled it back in January 24, 1999. A motion was made by Steve, and seconded by Ricky to officially revisit the issue for the purpose of a vote at this time. He stated we have better information from which to work now and are prepared to make the best decisions. All agreed the time and need were now to make this a priority. He stated the dues and costs of t-shirts sales should be increased. The proposed increase would be raise student fees from \$5 to \$10, individuals from \$10 to \$15, family rate from \$20 to \$25, and keep institutional at \$25..

Tom suggested that the board vote on each category separately. A motion was made as such by Tom and seconded by Steve. The motion carried. These will be dues increases for the year 2000.

The increase for student membership will be from \$5 to \$10. Tom motioned and Steve seconded. The motion carried.

The increase for individual membership is raised from \$10 to \$15. Wayne motioned and Ricky seconded. The motion carried.

Family membership dues will increase from \$15 to \$20. The motion was made by Steve and seconded by Randy. The motion carried.

Randy motioned to keep institutional membership at \$25. Tom seconded the motion which then carried.

Regarding life memberships, the board decided to maintained the fee of \$250 which had previously been voted on in May. Steve pointed out the benefits of a life membership which he viewed as a commitment to the organization. There was some discussion that life membership funds should go into a separate account and not the general membership fund. All agreed this was a good idea. That way it can generate growth and keep up with normal net increases. Life memberships are a sign of support and investment in our society. Steve will meet with Bill and discuss the board's opinion on Life Memberships as a separate account.

Next to follow was a discussion on the cost of t-shirt sales. To keep profit from these sales above the cost of printing them, a margin of \$5 should be maintained. Some decisions will also need to be made about selling existing inventory. One suggestion was a special sale or two for the price of one idea. Someone also suggested selling them at a local flea market. Another idea was to give them out to new life members as a perk.

No motion was required on the board's decision to keep the sale price of t-shirts \$5 above the cost at all times. That way as costs go up the sale prices will too.

The president then asked Ricky Langley to look into the possibility of corporate sponsors and report back to the board. One idea was to sell the endowment concept to a corporate sponsor, as an underwriter or such. Tom asked if the EAC should take up this issue. The president agreed to write the EAC co-chairs a letter to introduce the idea to them for their review.

The secretary presented a special pottery mug offer to the board. Potter and new society member, Allen Walton, has offered to make 50 stoneware mugs complete with the NCAS logo on them available for sale by the society. The up-front cost will be \$5 per mug (which will be sold for \$10) plus a one-time \$25 cost for the creation of the logo stamp for the mugs. These will hopefully be available for the October meeting. If all sell, then the NCAS will clear \$225 on the offer. The board agreed and Linda will notify Allen to begin production.

The secretary will send a letter to Dee Nelms for the upcoming newsletter to inform all members about the up-coming dues increases. She will also mention the special form for a volunteer contribution to the endowment fund on the membership remittance.

A motion to adjourn was made by Randy and seconded by Tom. The meeting adjourned at 4:00 p.m.

These minutes respectfully submitted by,

Linda F. Carnes-McNaughton, Ph.D.
Secretary, NCAS