

**North Carolina Archaeological Society  
Board of Directors Meeting  
August 6, 2000, 1:00 p.m.  
Research Laboratories of Archaeology, Chapel Hill, NC**

*Attendance:* Mickie Vacca, Ken Suggs, Ricky Langley, Jane Brown, Bill Conen, Linda Carnes-McNaughton, and Linda Hall.

Mickie called meeting to order at 1:00 p.m.

**Old Business:**

The secretary passed out the minutes of May 20, 2000 meeting for everyone's review. Bill Conen mentioned that on the previous meeting minutes of February 13, 2000, the Society's Archival CD was listed as \$25 and he understood it to cost \$24. This needs to be clarified and the minutes corrected if necessary. Also, it was noted that the EAC had not yet provided the secretary or other board members with the final version of the Guidelines for the Endowment Fund. It was understood by the board that a representative or a designee would report to the board members during regularly scheduled meetings on any progress or changes of the EAC and NC Endowment for Archaeology. Ken Suggs asked for additional information from the EAC co-chairs regarding criteria for grant proposal. He asked where a particular manuscript might best be published and would the EAC consider such a purpose for a grant.

After several minutes of discussion a motion to accept the May 20 minutes was made by Bill and seconded by Jane. The motion carried.

In the Editor's absence, Linda read Steve's report. Six CDs have been sold. Steve said Volume 49 of NCA has been compiled and proofread, and ready to go to the printer. It is 103 pages in length and contains 5 articles and 2 book reviews. It was pointed out that the treasurer's report shows an increase on 12/31 of \$3,824.99, but this does not include the print costs of the next issue, which will likely be about \$2700. So the account balance will need to reflect that deduction on the next printout.

There was no report from the Endowment Advisory Committee. It was noted that, to date, the EAC has not given the treasurer another investment option, so Bill extended the Money Market account for another 6-month period with the State Employees' Credit Union. This account will become renewable in December 2000. The Endowment account is currently showing a balance of \$19,457.00.

The Treasurer then presented his quarterly summary of the NCAS finances. The additional cost for purchase of 30 extra mugs was noted. All mugs have now been sold, so the NCAS recouped its profit of \$375. Also noted on the printout was the \$150 contribution received from the NCACouncil, who helped to sponsor the Friday evening reception at the May 20<sup>th</sup> meeting. No additional costs were incurred from the May

meeting because the Schiele Museum hosted us free of charge and lunch was prepaid by individuals.

Following discussion Jane motioned to accept the Treasurer's report and Ken seconded. The motion then carried.

### **New Business:**

The secretary announced that TRC-Garrow, a contract company, has agreed to sponsor this year's exhibit at the NC State Fair. Due to scheduling, however, the NCAS will need to cover the cost of the booth (\$500), but will be reimbursement by the company as soon as is possible. The NCAS will continue to cover the cost of passes for the volunteers and Dee will organize a schedule of participants. Dee will send out a notice to recruit volunteers. Linda mentioned the theme of this year's exhibit would focus on recent archaeological projects on military installations, e.g. Fort Bragg. Members of the Fort Bragg archaeological office will also contribute to the cost of the exhibit. A copy of the letter sent to Paul Webb (of TRC-Garrow), asking for their participation, will go in the society archives.

Mickie provided an update on the layout for the new membership brochure. Linda presented a copy she had gotten from Dee for everyone to review. A choice of paper colors was made, and a quantity decided. The board agreed to print 5000 copies on the Blue-gray bonded paper. Ken expressed concern about the quantity and asked if we would need more to handout at the state fair booth. Mickie re-visited the issue of separate handouts for general membership recruitment vs. handouts for the state fair. After some discussion, Linda Hall suggested a one-page flyer should be made exclusively for the fair goers. Mickie offered to do a layout and send it to the secretary (as an attachment), which could then be printed on brightly colored paper (at Kinko's) in time for the fair. It should include our name, address, web page, and basic information about the NCAS.

Mickie then brought up some comments she had received on the choice of photographs used in the brochure. Several subsequent suggestions were made by the board on the photographs, which had not been previously reviewed.

The board's suggestions for brochure changes were:

1. To substitute a photograph of the Poorhouse Excavation on UNC campus (1999) to replace the photo of Tryon Palace garden excavation. Steve will send the photo to Dee along with an appropriate caption. The photo will need cropping to fit the page space.
2. To enlarge the projectile point table to fit whole panel of the back page and shift the text over to fit the space.
3. To delete the delft tile photo to compensate for pp table enlargement.
4. On the cover, in the caption, reword "flintknapping" too "making a stone tool, or flintknapping."

Bill made a motion to accept the new brochure layout with today's changes. Ricky seconded the motion which then carried. A subsequent motion was made to print the 5000 copies on blue-gray paper (at a cost of \$329.00), by Ken and seconded by Linda Hall. The motion carried, and it was decided that Mickie and the secretary would notify Dee and the brochure committee of the necessary brochure changes adopted by the board.

Mickie then read a letter of complaint from a Mr. Will Gorges, in which he took particular issue with archaeologist and board member, Loretta Lautzenheimer. His complaint focused on her professional behavior during a project she was working on in New Bern. Since Mr. Gorges requested the NCAS to respond, Mickie asked Loretta to provide an explanation of the incident to her on the behalf of the NCAS. Mickie and the secretary then prepared a response letter and sent it to Mr. Gorges with copies to Loretta, the Office of State Archaeology, and the NC Archaeology Council president, Ann Tippitt. Mickie read our response letter and Loretta's letter to the board. She then asked if the board wanted to further respond or take another action? Linda Hall asked how the letter came to Mickie and the OSA. Mickie then read the original letter from Steve Claggett and John Clauser. At present, the NCAC president has not responded, but plans to do so. Copies of all correspondence were placed in the NCAS archives correspondence files. Members of the board agreed no further action was needed at this time and to let the NCAC handle the issue of Mr. Gorges.

The secretary mentioned that plans for the Fall meeting are underway. She read an email message from Margaret Houston, with St. Andrews College in Laurinburg. Dr. Houston agreed to host the meeting and be local arrangements person. The date of October 27 & 28 was offered and a preliminary agenda of meeting activities. Jane motioned to accept the proposed meeting date and venue. Ken seconded and the motion carried. The secretary will work with Dr. Houston to line up a program and Dee will print the announcement (including accommodations) in the upcoming newsletter.

Linda C-M then presented an update on the Poster Partnership. She presented a list of contributors thus far and said the funds were low and less than expected. She will email members of the NCAC and also ask for their contributions. It was suggested that the NCAS logo also be placed on the poster somewhere. LCM will ask Steve for the original of the design. Work continues on the poster, and she will try for October or November completion.

Mickie reminded the board of upcoming Fall elections. She placed Dee in charge of the nominating committee, which will be comprised of three people. The current treasurer, secretary, and editor will appear on the ballot for re-election, along with names for two board member candidates.

Mickie asked Bill about an update on membership and what affects the increased fees might have placed on decreased participation. She emphasized that the Spring meeting should highlight amateur archaeology projects. Western Carolina in Cullowhee has offered to host the Fall 2001 meeting. Town Creek site has also offered to host a Spring meeting.

It was announced by Ricky that Lee Abbott has recently established a program called The Foundation for Advance Lithic Studies which also has its own web site and a board of advisors.

Ken asked if non-professionals could attend NCAC meetings. The answer was yes.

Bill moved to adjourn the meeting at 2:40 p.m. Ricky seconded and the motion carried.

These minutes respectfully submitted by,

Linda F. Carnes-McNaughton, Ph.D.  
Secretary, NCAS