

**North Carolina Archaeological Society
Board of Directors Meeting
August 12, 2001, 1:00 p.m.
Office of Historic Sites, Raleigh, NC**

Attendance: Jane Eastman, Linda Hall, Randy Daniel, Bill Conen, Steve Davis, Mickie Vacca, Shane Petersen, Linda Carnes-McNaughton, and Ken Suggs. Archie Smith attended as a guest.

Meeting called to order by Mickie at 1:00.

Old Business:

There was a review of the May 19, 2001 meeting minutes and the attached Treasurer's report. Previously noted corrections had already been made. Bill motioned for approval and Linda Hall seconded the motion. These minutes were approved unanimously.

Next the board reviewed the minutes of the January 21, 2001 meeting. Steve noted a correction to the date on the Treasurer's report, which should read 2000. Another typo correction was noted in the third paragraph to read "in Raleigh". Randy motioned to accept these minutes that were then seconded by Ken. The motion passed.

Bill then presented the Treasurer's report for review by the board. Mickie asked a question about the cost of lab manuals which appeared on the printout. Bill explained it was a carry-over cost for volunteers working with Bill Oliver in the archaeology laboratory. The money has already been paid back. A mention was made of the \$10 cost for mailing tubes for the posters. LCM explained this was the only mailing cost to send all contributors copies of the posters. LCM summarized the total cost of the poster for the board. The total cost came to \$2,544.00 to print 2000 copies (+100 free from the printer). Of the total, the NCPC received their 750 copies, the NCAS received 750 copies, and Town Creek Indian Mound SHS received 500 copies. Contributors' copies were sent out from the NCAS batch. The NCPC and Town Creek have agreed to sell their posters for \$5 to the general public and \$3 to students.

There was a brief discussion and review of meeting costs from the previous meeting at Fort Bragg. It was noted that attendance was very good (76 attendees). The cost of the state fair booth was listed at \$620. The NCAS paid the cost upfront but has been reimbursed by this year's sponsor, Wake Forest University. Steve asked about the cost of fair passes and if there was an increase in cost there. Dee will be consulted on this as none present had the answer. Bill pointed out that the CD for the endowment fund was still earning 6.5% on a 6-month cycle. LCM mentioned that the mug sales were still bringing in money (\$400 so far) and that the silent auction of 4 donated face mugs brought an additional \$80. A motion to accept the treasurer's report was made by Steve and seconded by Jane. The motion carried.

Mickie amended the motion to include a donation of \$100 to the Cape Fear Museum as a thank you for their part in hosting the spring meeting. The board approved the motion. LCM or Mickie will let Dee know so Bill can write a check to the Museum.

Steve presented the Editor's report next. He recommended that this next issue be sent out a little later and can include the December newsletter. He said he has enough material for the journal but could handle one or two more articles if they get submitted. Mickie plans to submit her interview along with two photos. Jane also has a short descriptive article to send in for the journal. There was some general discussion about future articles from interviews with avocational archaeologists and collectors. Linda Hall plans to target Gary Henry as an interviewee. Ken recommended an article re: conservation of artifacts would be suitable for an upcoming newsletter. Steve will ask John Mintz (with OSA) to submit a short article about the new state site forms. Mickie mentioned doing a short article in the next newsletter re: burial laws and grave protection.

The EAC report was presented by LCM who read a letter from Vin Steponaitis, co-chair of the EAC. The RFP will go out in fall newsletter so that the deadline for applicants on November 1, 2001 and the awards announced on December 31, 2001. The board was pleased with the schedule.

New Business:

Shane presented his research on the NCAS banner. Estimates for the vinyl banner with corner grommets were \$65-75. An additional cost of \$25 was estimated to include the NCAS logo in electronic or digital format to the company. Shane passed around a sample of the banner layout. Board members agreed that color was preferable, something light but not white, and the lettering should be solid (or filled-in) for better distance visibility. Some discussion continued about the color of the background, letters, and logo, and the font size. Finally a motion was made by Steve, and seconded by Bill, to give Shane a \$125 limit to pursue completion of the banner. The board approved the motion. Shane said he would have it available by the fall meeting at Town Creek.

Archie Smith then took the floor to discuss plans for the upcoming fall meeting at Town Creek. He has selected two speakers for the morning program, both of whom have agreed to participate. Archie mentioned other highlights to see at the site including the new mortuary exhibit, a new orientation program, and outdoor activities such as primitive skills demonstrations. He has been in touch with the NCAC to arrange details for a Friday night reception at the Rankin Museum in Ellerbee. The Friends of Town Creek have agreed to pay honorariums to the speakers. Lunch will be catered. Archie will plan this with Dee Nelms for pre-pay expenses. Archie will also send Dee a list of local accommodations for the pre-registration forms.

There was a brief discussion about the upcoming fall elections. Jane Brown and Randy Daniel will rotate off the board this cycle. Shane was asked by Mickie to represent the board on the elections committee headed up by Dee Nelms. No word on candidates for board or president-elect.

Mickie then read Dee's request for volunteers for the State Fair, October 12 –21. Wake Forest University, Archaeology Laboratory is sponsoring the exhibit this year. Volunteers are to contact Dee for a schedule to work.

Mickie then presented a draft letter she composed to be sent to all Registrar of Deeds offices throughout the state re: burial laws and grave protection. She asked for additional comments. The \$500 cost for violation will be checked for accuracy. She plans to ask Dolores Hall (OSA) and Debbie Blake (State Cemetery Archivist) to review the letter as well. Information about contact agencies and numbers will be added to the document. Mickie hopes to finalize the announcement soon so it can be distributed to all appropriate venues.

Ken and Bill commented that they enjoyed meeting in Raleigh for a change.

Steve motioned to adjourn and Randy seconded the move.

Adjournment occurred at 2:00 p.m.

These minutes respectfully submitted by,

Linda F. Carnes-McNaughton, Ph.D.
NCAS, Secretary