

**North Carolina Archaeological Society  
Board of Directors Meeting  
August 17, 2002, 2:00 p.m.  
Office of State Archaeology, Raleigh, NC**

*Attendance:* Shane Petersen, Steve Davis, Ken Suggs, John Hildebrand, Bill Conen, Terri Russ, Jane Eastman, and Linda Carnes-McNaughton. Ken Robinson as guest. Tom Beaman, Dee Nelms, and guest John Mintz arrived late.

Ken called the meeting to order at 2:00.

**Old Business:**

LCM distributed minutes from May 18, 2002 to board members for review. Bill commented that the membership count discussed on the May 18th meeting, and reflected in the minutes, was not accurate because it only gave the total per December, and that a more accurate count would be 395 at present. This was duly noted. Bill also asked if the minimum count of 40 persons for the bus trip, which was accepted by the board, meant that the NCAS would then cover the remaining cost of the trip (or 15 extra tickets). The secretary indicated yes, that was the plan approved by the board. After no further discussion, Bill motioned to accept the minutes and Shane seconded. The motion carried.

Ken then called on Bill to present the treasurer's report. Bill distributed his quarterly report for review. He noted that the total amount shown for the money market fund is about 90% interest. This fund was established in the mid-1980s and has continued to steadily increase. The cost of the May meeting was a little over budget (\$500) and totaled \$546.15 which was incurred from unused meal tickets. Still, it was noted that the attendance at the May meeting was well over 60, but many were locals who did not buy lunch tickets. The treasurer's report was accepted by vote.

Steve then presented the editor's report. He is working on the current issue which will contain 3 instead of 5 articles. He stated that it should be a good issue. As a follow up to the spring meeting and the board's approval, he has begun the process of getting back issue (or out-of-print issues) scanned and on the web page. The first 40 issues are scanned and three are currently entered. He predicted all back issues will be on-line by the end of the year. A work-study student was helpful in achieving this goal.

Vin Steponaitis, co-chair of the EAC, sent a message to the board on progress of the Archaeology Fund, and two announcements to be placed in the newsletter. LCM forwarded the two announcements to Dee for the newsletter; one to announce last year's winner and his research topic, and the other one to announcement that a RFP will be sent out for this year's EAC grant. LCM read Vin's message to the board. Everything is on schedule to began receiving application for next year's grant cycle.

**New Business:**

Ken Robinson, chair of the elections committee, gave the board a brief update on the fall elections. He said at present there are three candidates who have agreed to serve if elected to the two board positions to be filled, but that write-ins will be welcomed and should be given to Ken, Dee or Terri, the Elections Committee. Next year there will be two more board positions to fill as well as the executive officers positions. The board members thanked the EC for their efforts in getting more choices on the election-slate. Ballots are scheduled to be mailed out with the next newsletter in September. The secretary agreed to write an article encouraging the membership to mail in their ballots on time and the importance of our election process.

Ken Suggs then asked John Mintz, the guest curator for this year's fair booth, to present an update to the board. John stated that his format would be simple, and feature prehistoric and historic artifacts found in North Carolina. He is planning a typology/chronology layout of projectile points from various regions of the state, along with historic ceramics, commonly found on historic sites. Short paragraphs will provide descriptions. His motive is to keep the viewer at the booth longer and provide further educational connections. He was asked if there would be handouts and he replied maybe one sheet or flyer. Dee mentioned there will also be T-shirts for sell, along with NCAS brochures to recruit new members. Shane asked if we could sell the Ceramics posters. Dee mentioned that to sell anything other than what we now have approval for (T-shirts, hats, visors) would affect our current status and booth fee. Dee also mentioned her concerns about hauling around the posters which in the past ended up on the floor, trampled. Ken Robinson suggested that we pre-roll the posters (to stand up) and carry then in a box, pre-counted. Then we could ask for a \$1.00 donation for each poster. This idea was well received and LCM and John offered to help Dee get the posters ready and boxed to take to the fair. Dee also mentioned she still needs a few volunteers to cover open slots at the booth.

The president then turned the floor over to the secretary to provide an update on the planned bus trip/fall meeting scheduled for October 12. Linda presented new information regarding the cost per person to attend the Fall Festival hosted by the South Carolina Archaeological Society (basically \$5 per adult entrance fee plus \$1.50 park service fee). These additional charges would bring the price per ticket up to \$21.50 per adult. There was some discussion about the how much the NCAS could actually cover per individual costs for this special trip and whether or not we should charge more than the approved \$15 per person as advertised in the previous newsletter. Steve asked how much lead time the bus company would need to contract with us and what was the cut-off date to get reimbursed should the trip not make. Dee said she would call the three companies and find out their contract requirements. There was further discussion about setting a firm deadline for reservations (with payment) so that we could gauge if the bus trip would make or not before our contract deadline. Dee agreed to try and get the newsletter out earlier than planned (maybe by the end of August) and LCM agreed to write a special announcement about the bus trip to include the firm deadline date for reservations. Tom motioned that the NCAS should charge a flat fee of \$15 person for the bus trip. Steve seconded the motion. LCM amended to the motion to specify that the NCAS would also cover the additional entrance fees per person. The motion carried unanimously.

There followed further discussion about the elections, balloting, the bus trip. It was noted that the by-laws call for any write-in ballots or nominations "from the floor" to be accepted prior to the final vote. Shane asked how the by-laws were changed to include nominations from the floor. He got a recap of past procedures. Jane suggested that if membership is encouraged to mail in their ballots prior to the bus trip, then the nominations "from the floor" could be given to any board member at the Fall Festival, and the final vote would take place on the return bus trip (to include all ballots). The board agreed this could cover all the bases and be fair to those on the bus or not. Dee asked if members could bring non-members on the bus or should it be members first. Everyone agreed families should get priorities over non-members, so any member could bring his/her family. Ken suggested that we place the bus trip announcement on the web page. He also said that if the deadline approaches and we still do not have the full 40 or 55 then we can recruit more non-members to go. Dee and LCM will work on the details for the announcement and bus company contract on Monday.

Steve then provided a follow-up on the John McGowan request for assistance brought up at the last meeting in May. He said that he had spoken to Mark Mathis (originator of the request to the NCAS and the NCAC) and asked for a more specific list of computer materials, supplies, equipment, etc. needed by Mr. McGowan. Then he (Steve) would canvas membership and others to locate and possibly donate the needed items. The list has not materialized as yet.

Tom Beaman asked about the progress of updates to the web page. There was some general concern that the web page is not as effective a tool as it could be and needs updating on a regular basis to "stay current."

Having concludes discussions on all agenda items, Tom moved to adjourn the meeting and John seconded. As all were in favor, the meeting concluded at 3:05 p.m.

These minutes respectfully submitted by,

Linda F. Carnes-McNaughton, Ph.D.  
NCAS, Secretary