

**North Carolina Archaeological Society
Board of Directors Meeting
February 20, 2005, 1:00 p.m.
Research Laboratories of Archaeology, Chapel Hill, NC**

Attendance: Tom Beaman, Tom Oakes, Bill Conen, Linda Carnes-McNaughton, Archie Smith, John Mintz, Steve Davis, Linda Stine, Brian Overton, Paul Mohler

Tom Beaman called the meeting to order at 1:00 pm.

Beaman welcomed the new President-elect, Tom Oakes, and other new board members, Brian Overton and Paul Mohler.

A review of the August 15, 2005 was called for. Smith mentioned that he had not received his set of minutes due to computer malfunction. LCM agreed to forward him a copy for his records. Davis moved to accept the minutes; Mintz seconded, and a vote called. Motion carried and the minutes were approved.

Old Business:

Beaman called for the Treasurer's report. Conen distributed his financial summary for the year and past quarter. He noted an increase in membership which reflected a \$765 margin. To date 296 members have paid, and it was noted that this increases as we move towards fall meeting attendance. Conen stated the increase was steady over the past two months, since December. There are 38 life memberships paid, and this number has remained steady. There was some discussion about the cost of publication of the NCAS journal and Davis explained the total was \$2390 for the last issue (December), not including postage which is listed separately, but it could include the cost of envelopes. NCDOT paid the \$840 for the state fair booth rental, shown as reimbursement for the NCAS. Davis asked about Lance Green's \$1000 endowment fund and why it was shown as \$10 less, or \$990. He will ask Dee and Lance. Discussion completed, Mintz motioned to accept the Treasurer's report; Oakes seconded and the motion carried.

Davis then provided the Editor's report. He stated that the last journal went out about a month late, but this was due to relocation of the printer service. He managed to get a cost-saving bid from a company in Minnesota who printed the last volume, at a savings of about \$600. He noted the cost of the previous print shop had gone up. He then took a few minutes to explain the history of printing the journal to new board members and president-elect. So all things considered (change in service and delay of bid process), he was pleased that the journal went out relatively on time in December. He estimated that cost would remain the same for a while at \$2300-2400 per issue. For the next issue, he has one article in hand and one promised. No book reviews have been received as yet, and no new books have been received to review. LCM suggested that a reviewer be selected for the latest NCAC publication on Somerset Place Restoration Excavations by Steen. Davis said there were several new South's volumes to be reviewed as well and he could find appropriate reviewers.

On behalf of the EAC, the secretary read a memo from co-chair, Randy Daniel. The memo reported that Lance Green, a UNC graduate student, had been selected as this year's grant recipient. His research is titled *Adaptation in the Cherokee Enclave of Welches Town, 1838-1861*. For the new board members and president-elect, Beaman gave a brief background on how the EAC was formed and the endowment created. There was some discussion by Mohler of how the selection process works if the EAC only receives one or two proposals. LCM explained how the selection process worked based on this, the fourth cycle, and one year no one was selected. Davis pointed out that the past two recipients, Rodning and Boudeaux, each used the grant award for the advancement of their degrees. Stine noted that criteria A and B do not explicitly state that the applicant must be a NCAS member.

Davis was then asked to provide an update on the NCAS webpage. He reported that the secretary had submitted 25 sets of previous minutes (dating from 1996 to present, under her tenure—with a couple of gaps) to him for inclusion on the webpage. He created a URL link specifically for access by the NCAS board members. www.rla.unc.edu/ncas/minutes/index.html. LCM will work to submit the five missing sets, once these are scanned. Davis will work with Vin Steponaitis to retrieve the 1991 to 1996 minutes from his files. The board acknowledged its gratitude to Davis for cleaning these up and getting them onto the webpage for easier access. He instructed new board members how to access the webpage and minutes. It was agreed the treasurer's reports should also be included digitally in future submissions. Conen then mentioned that the end of the year reports will reflect July entries. LCM noted there were 5 sets in hardcopy she will scan and send to Davis at the soonest opportunity. Davis also included the location of each meeting in with the minutes to show a distributional history. Some discussion followed to update the new members on how the two archaeological societies merged in 1991. Beaman asked how many SIS past issues were on-line and the links to access them. Stine asked if the NCAS would be merging with CFAR in the future. This discussion was tabled by Beaman for another time.

After a brief break the BOD meeting resumed.

New Business:

Beaman initiated discussion about the publication of our NCAS membership brochure, which was tabled from August 2004 meeting. It was noted that we are now completely out of print of the previous brochure (created in 2000) and this would be a good time to rethink the format and update our presentation. Smith recommended that we create a new brochure to reflect our public outreach programs and web page updates. Mohler asked how this process was typically done in the past and where were the brochures used. LCM explained the brochure committee and review process by the full board for final approval and cost agreement. It was noted that distribution to local libraries had been initiated (by Covington) but not completed at present. Davis asked if we could pursue printing a color version this time on an 8 by 14 inches format, suitable for folding. Mohler asked if there were other examples of brochures to look at for comparative

purposes. Beaman motioned to create a subcommittee to task with designing a new brochure using color and size format suggested by Davis. Smith seconded the motion which subsequently carried. Beaman appointed Brian Overton to head the brochure committee. LCM and Dee will provide previous brochure information to Overton, et al. as the process gets underway. Distribution of the brochures was then discussed with libraries and schools mentioned as targets. Further discussion about distribution was tabled until the new brochure was a reality. Overton will have the committee work on cost estimates and design ideas to present to the BOD at the May meeting, and an August target date for final board approval. New brochures will be needed for the fall events planned with October month and the state fair.

Mintz asked if the State Library in Raleigh received copies of the NCAS journal since he has had difficulty locating any there. Davis reported the State Library has always been on the mailing list and to his knowledge was receiving every issue.

Beaman then reintroduced discussion about the NCAS's sponsorship of the State Fair Booth, tabled from last August's BOD meeting. He read a statement from Dee Nelms, the volunteer coordinator for the past 20 years. She expressed her desire to step down from this duty and that the NCAS re-evaluate their commitment to this event since interest has been steadily decreasing over the past 5 years. LCM asked for the letter to file in the NCAS archives. The board agreed a decision needed to be reached after careful consideration of the issues. Mohler pointed out that we don't have anything (event wise) to replace it and that this is our most important public venue. Two issues were discussed: the increase in annual cost of the booth (from \$500 to \$650, then a jump to \$840); and the time involved to staff the booth for 10 days running. Davis asked how we measure the success or benefit of the exposure...are we gaining new members from this event. It was pointed out that the NCAS makes money on t-shirt and hat sales primarily, but it is never enough to break even, especially with the increase in booth rental. The NCAS also pays for volunteer passes. There was more discussion about the pros and cons of maintaining this booth and exposure. LCM pointed out that the year (2003) Fort Bragg sponsored the booth, we had over 220 requests for materials (posters, publications, and tours). Oakes mentioned he likes the exhibit and suggests we find a way to keep it going. He suggested that we offer a membership discount for those who join at the fair booth. LCM pointed out that you cannot join at the fair because of concessionaire rules. LCM suggested that a committee (3 people, with Dee serving as an advisor) be created to handle the fair booth schedule and to seek a sponsor for this year's booth. There was general consensus among board members that we try one more year of the state fair booth while we explore other types of public venues as options. Beaman said we will be set to reevaluate the issue next year. Oakes then motioned to have the NCAS support the state fair booth one more year with a re-evaluation of the issue at the January 2006 BOD meeting. Conen seconded the motion and a unanimous vote carried the motion. Stine also recommended that a letter of appreciation be sent to Dee Nelms for her 20 year support with as the state fair booth coordinator. LCM mentioned that she will contact the US Forestry Service to see if they are interested in sponsoring the booth for 2005 state fair. Beaman appointed Shane Peterson (who volunteered) to head committee for state fair booth, with Beaman, LCM and Dee also serving on this committee.

Next, the topic of a spring meeting and venue was brought to the table for discussion. There was general mention of the ECU and faculty hosting a meeting to highlight their new archaeological laboratory. Smith also offered Town Creek Indian Mound as a possible host for future meetings. Beaman suggested field trips to sites with new exhibits, e.g. Brunswick Town, Fort Fisher, etc. UNC-Wilmington was also mentioned as a possible host for an annual meeting. Beaman agreed to contact Daniel and Ewen to see if they would host the spring meeting, but schedules and short notice may be a problem.

Beaman then began discussion of the Profiles for the NCAS newsletter and how he would like to see them resumed since Covington has stepped away. LCM asked who had the list of potential people to interview, or if Covington passed it off to someone. Stine agreed to assume the Profiles column and will contact BC for the list of people. Oakes will be the next person profiled in the upcoming newsletter. Mintz suggested that we also explore the idea of profiling an institution, rather than an individual each time, to supplement this column in the newsletter. The board agreed this was a good idea. Beaman asked if the board would like to include a “this time in history” article for the newsletter. He offered to do the first one for the next issue. LCM mentioned the deadline for the next issue was coming up on February 28, but felt the deadline should be extended to include some of these new ideas.

Next, the board discussed the idea of re-instituting Archaeology Month. LCM and Beaman discussed a brief history of past Archaeology Months, last one was formally held in 1998. Board members asked what is needed to pull this off and do we have enough time. There was general discussion about the “calendar of events” for the whole month and how that could be organized. LCM mentioned that federal government agencies and Native American groups recognize November as heritage month. The board agreed to keep it in October to coincide with the state fair exhibit. Mohler recommended events like open lab days, visits to historic sites, hosting talks & tours, and visits to museums and university archaeology labs. Mohler agreed to head this effort and create a form to send out for participants (agencies) to describe their event and send back to him for creation of the month-long calendar of activities. The activities will be broken down in to county or regions for participation by local communities. The board agreed that if a poster was also done in tandem, it should be completed and debuted as part of this month celebration. Mohler will bring ideas to the next board meeting in May. He agreed to chair the Archaeology Month committee. Mohler put all this into a motion, Stine seconded it and the board passed it by unanimous vote.

Mohler then introduced information about the Social Studies Conference, an annual state-wide vent hosted in February for all social scientists (including teachers, etc). He distributed a 3-page handout which described the two-day event. Participation, through agency-sponsored booths, would be an alternative to the state fair venue and is cheaper than the fair booth fee. The board agreed this was a venue to investigate and could be a way to promote *Intrigue of the Past* and other teaching archaeology tools. The conference registration form will be due in October for the February 2006 event. The

board suggested the RLA-UNC, Town Creek and others partner with the NCAS to host a booth at the 2006 SSC if the board approves this venue in May. Davis recommended that Riggs, the *INTP* coordinator, be asked to join us at the next meeting to discuss the SSC participation.

Discussion on the Grants and Awards committee was tabled until the May meeting.

Davis motioned to adjourn the meeting at 3:00 pm. Smith seconded.

These minutes respectfully submitted by,

Dr. Linda F. Carnes-McNaughton, RPA
NCAS Board Secretary