

**North Carolina Archaeological Society
Board of Directors Meeting
May 26, 2006, 1:30 pm
Office of State Archaeology, Raleigh, NC**

Attendance: Tom Oakes, Linda Carnes-McNaughton, Archie Smith, Tom Beaman, Dee Nelms, Brian Overton, Bill Conen, Jeff Irwin, Terri Russ, Steve Davis, and Matt Jorgenson. Past-president Beaman was present as guest. Mohler could not make it and Wetmore apparently resigned.

The meeting was called to order by Oakes at 1:30 pm, and attendance was recorded.

Old Business:

A review of the **January 29, 2006 minutes** was called for but it was quickly noted that several content corrections were needed. Davis agreed to send his corrected copy to LCM for revisions. LCM will then send the corrected version to the BOD and call for an electronic vote of approval. Nelms also commented that she agreed to serve as a consultant for the State Fair booth committee and help coordinate volunteers, but Overton would serve as chair of the volunteer effort. LCM noted change for the Jan. 29 minutes.

Oakes then asked for the **treasurer's report**. Conen handed out a summary statement for the board to review. Questions were raised about an entry labeled "Jonathan Fairchild Return = \$925.84". Conen and Nelms then informed the BOD that this was the new recipient of the **NCAS Endowment Award**. Russ noted that the person's name was actually Joshua Fairchild, an ECU graduate student. Conen explained that he and Nelms had been contacted by Randy Daniel, co-chair of the EAC, that this was the new recipient and to pay him. But the student then returned the money because of a conflict of grant support (elsewhere). Members of the BOD asked why the board at large was not notified of the news, formally. LCM asked if there may have been a runner-up applicant and would the award be reissued. She then asked the president how to deal with this issue. He tasked LCM with contacting the EAC co-chairs to ask why the BOD was not notified and to seek answers to the runner-up question. LCM pointed out that a report from the EAC appears as a regular item on each meeting agenda, but no word was ever received from them during this past award cycle. She will report back to the board.

It was also noted that membership continues to decline but may balance out with the 12 to 15 new members who joined during the Currituck dig event. After no further discussion Davis motioned to accept the treasurer's report which Smith seconded. A vote carried the motion.

Davis then presented the **editor's report**. He stated there was not much new to report, but that he had received one promised book review (by Beaman) and was looking for other articles to use in the next issue. Oakes also asked that Beaman's newspaper article on his work at the Currituck jailhouse site be included in the next newsletter. He also recommended the newspaper article highlighting the high schoolers' work at the Twiddy

Site be included in the next newsletter as well. Jorgenson suggested that we pursue having the Profile section include a cross-section of scholars, CRM folks, state agencies and amateurs. The BOD agreed. Nelms mentioned that she had asked Susan Myers to submit a profile entry for the next issue.

Irwin asked Davis about the timeline for journal articles. He replied that they were due to him by the end of summer at the latest, but he preferred July. Jorgenson asked if there was a theme for the next issue and Davis replied he has no preference. There was no new news from the webpage update.

New Business:

LCM presented news on an upcoming event titled **Archaeology Days** to be hosted by the NC Museum of Natural Science in Raleigh and partnered by the RLA-UNC, OSA, NCAC, and the NCAS (if accepted). The dates are Saturday and Sunday, November 18-19, 2006. She presented information from the planning session which was held on May 12 and organized by Vin Steponaitis. After some discussion the BOD agreed to participate and staff a booth to introduce the NCAS and possibly sell t-shirts, hats and publications. Overton agreed to chair the NCAS committee and help coordinate NCAS membership efforts (staffing and scheduling). Beaman agreed to assist in this effort. LCM suggested that Overton and Beaman report back to board on their progress for staffing this event at the summer meeting. LCM agreed to notify the organizers (Vin Steponaitis and Brenda Moore) that the NCAS is on board and will have a membership drive. She will provide more logistics as they develop. Nelms ask that an announcement be ready to include in the summer newsletter.

Discussion then centered on the **state fair booth** and the board's desire to maintain it. The rental fee was paid (\$840) by Nelms in March. There was discussion at the January meeting to ask Fort Dobbs to be the sponsor. Beaman agreed to approach them with this request and opportunity. Oakes and Beaman will then send a formal letter to Beth Carter, the site manager. Jorgenson suggested that the Fort Dobbs staff could also help staff the booth. Beaman pointed out that their staff is very small, but it could be possible. Nelms agreed to keep the list of volunteers and send out initial letters seeking volunteers but did not want to be the "fill-in" person if no one shows. She asked that others actively seek new volunteers and she will keep the list/schedule. Beaman asked about contractor companies and if they could send workers to staff the booth. Jorgenson suggested that the on-call person be done on a three-day cycle and not for the entire ten-day period. Irwin suggested that the president send out a letter to the NCAC members to call for help with the booth. It was suggested that all board members be considered "fill-ins" and that Beaman, Overton, and Jorgenson help to coordinate the on-call list. Nelms will coordinate the regular volunteer list/schedule. Beaman and Oakes will report to the BOD re: Fort Dobbs sponsorship at the summer meeting. The dates for the fair are October 13-22, 2006. Oakes asked if maybe the Tar Heel Junior Historians club would be interested in staffing the booth. He will check on that.

In Mohler's absence, Beaman introduced the results of last year's **Archaeology Month program**. Mohler had been working on the **evaluation** but no summary data is known at this time. Overton reported that Mohler sent out emails to hosts, sponsors, and participants for the 67 statewide events and only got back 11 responses so far. Oakes reported on the results of the Twiddy site dig and status of the artifacts. Clay Swindell has the material and has been using volunteer help to wash them. He hopes to complete the primary processing by the end of summer. Shane Peterson offered to analyze the lithics from the site. Oakes stated that the property has not yet sold and that the Archaeological Conservancy was approached to evaluate the site for protective purchase but they were not interested.

Beaman asked if any agency would be willing to sponsor the **2006 Archaeology Month**. Irwin responded that Fort Bragg's CRP was maxed out. LCM suggested that the Archaeology Days event in November (18 & 19) would likely involve all archaeologists in the state and would supersede this. Jorgenson offered that we could still refer to the multiple events/celebrations as Archaeology Month which will begin in October with the state fair booth and conclude in Archaeology Days at the museum in Raleigh. In between would be the fall meeting and open dig at Town Creek Indian Mound. After some discussion Davis motioned that the NCAS host Archaeology Month as a formal event every two years instead of annually. Nelms seconded the motion and the BOD approved with a unanimous vote.

Next, Smith, Davis, and LCM presented plans for the **fall meeting to be hosted at Town Creek Indian Mound**. Smith recommended that the target day for the membership meeting be Saturday, October 7, 2006, with a fall back date of October 28. Davis and LCM had consulted on the text for the ARPA permit to host an open dig at the site for three days. Davis is finalizing the application since the RLA-UNC will be the sponsoring facility. The public dig will run from Friday to Sunday. He explained the excavation protocol and parameters of units and recovery. He also indicated that Gerald Schroedl has been asked to participate and demonstrate remote sensing techniques inside and outside the stockade perimeter. Trowelings will be screened and exposed features only mapped and photographed to complete gaps in the site mosaic (using a digital camera). Davis indicated that there will be a meeting portion to the Saturday schedule to accommodate two presentations and the BOD and Business meetings. Smith will provide site orientation and logistics. Davis pointed out that how much work gets done will depend on the number of people working and supervisors. Nelms stated she will need a meeting agenda and details by August 15 for the fall newsletter. Smith will check on a caterer and send cost figures to Nelms. Davis will prep the site and conclude the backfilling once done. Smith mentioned that the new Historic Sites Director is very interested in the project and supports this effort. Russ made a motion to accept the venue and program for the fall meeting to be at Town Creek. Irwin seconded the motion and after a vote, it carried.

LCM reminded the president that **elections will occur in the fall** for two out-going board members (Smith and Wetmore) and the executive officers (Conen, Davis, Nelms, and

LCM). Russ and Nelms agreed to be on the nominating committee. Oakes will seek a non-board member to sit on nominating committee as well.

Overton and Nelms then initiated discussion about the **use of email addresses** for membership updates. Overton reported he has collected the d-base roster of current members and agencies. He now needs to contact them and ask if they want to be contacted by NCAS via email and how to best do this. Davis suggested that we send out a postcard query to members (and not put it in the newsletter) to get a better response. He further stated that institutions may not need to be contacted. Overton will prepare the postcard query for Davis and Nelms to review before sending out. Nelms said she could combine the query with a dues renewal notice to members in arrears. Overton will use his NCDOT account to send out the initial contact information if approved by members. LCM requested that a motion be put forward to handle the postcard mailings since it will incur some cost and empower a group to act on behalf of the board at large. Conen motioned to have a “postcard committee” to handle the mailing and response from membership. Jorgenson seconded this and the board approved by vote. Jorgenson suggested that only an initial mailing of 250 cards be sent.

Irwin reported on his conversation with Steve Claggett to set up a **POC (point of contact) list regionally** to handle queries on threatened sites. He suggested that the list include professionals and experts on particular sites to be on the list. Irwin further suggested that this list could be linked to the NCAS and OSA webpages under “contact an expert” type of category. Russ also suggested that the NCAC could be listed on a county-by-county basis, as in each member could “adopt a county”. Overton recommended that the POC should have a packet of information with state and federal regulations and guidelines to refer to and to share with the property owners involved. Irwin said if the NCAS adopts this POC list as a formal project to do, then it should be done in a proposal format with an evaluation period set aside. He sees it as a way for sites to get recorded and basic documentation to be done on threaten or endangered sites, and to assist the OSA in its duties. It was decided that clear parameters should be set so that there is no misunderstanding of the law, interpretations, enforcement, and compliance issues. Irwin said he is currently working with a land trust group to teach them how to identify sites on their own land purchases. Overton asked who had previously done these types of tasks before, OSA? Davis commented that in the past, some amateurs had performed systematic surveys and recorded sites for which the forms were sent to OSA for review and verification. Irwin will write a proposal for the POC List concept and present to the BOD at the next meeting. LCM recommended that we have legal consul review the proposal’s concepts and assist us with the wording and representation. Irwin sees this as a valuable grassroots effort in building relationships with property owners and archaeologists (professional and amateur).

Davis attended the recent SAA meetings and stopped at the **CoAS booth** in the bookroom as our representative (ribbon and all). He was surprised to learn that the NCAS was listed as being in arrears and asked LCM to check on this. He also tried to find out what was involved in getting their newsletters on-list so we could include it on our webpage. LCM will check with the CoAS group and find out about the membership

dues and if we are overdue for 2006. She will report her findings to the board at the next meeting or in email.

Beaman asked about **t-shirts inventory** and if we need to order new ones to stock up for the state fair booth and Archaeology Days. Nelms agreed to order new shirts and some children sizes too.

As there was no further new business, Russ moved to adjourn the meeting and Davis seconded.

Meeting was adjourned at 3:30 p.m.

These minutes respectfully submitted by,

Dr. Linda F. Carnes-McNaughton, RPA
NCAS Secretary