

**North Carolina Archaeological Society
Board of Directors Meeting
February 4, 2007, 1:00 pm
Office of State Archaeology, Raleigh, NC**

Attendance: Tom Oakes, Linda Carnes-McNaughton, Bill Conen, Steve Davis, Dee Nelms, Terri Russ, Scott Seibel and Brian Overton. Paul Mohler arrived late.

Call to order was issued by Oakes at 1:05 p.m.

The secretary distributed agendas and the treasurer distributed financial summaries.

Old Business:

The minutes of the October 7, 2006, BOD meeting at Town Creek were reviewed and then approved by vote after Russ's motion and Nelms' second. Davis will post them on the webpage archives.

Conen then presented the treasurer's report. He pointed out a correction to the figure shown under the Endowment interest earned. The summary indicated that we had more spend-out than we had paid-in during this cycle, reflected by an increase in the purchasing of new stock. LCM pointed out that sales were very good for the Archaeology Days event and the State Fair booth, but not so good at the Town Creek fall meeting event due to various circumstances. Nelms exited the room to double check her figures for this cycle. Soon it was realized that the financial summary was the previous quarter's and not the current holdings. Conen agreed to resend the corrected financial statement to the secretary via email who will distribute it digitally to the BOD. Further review will be suspended until a later date, and no vote was taken.

Davis presented his editor's report. He noted that the previous issue of NCA was delayed at the printers but was mailed out by late December. He stated that the next upcoming issue was to include the proceedings from a recent SHA symposium (edited by Beaman and Mintz) but that they had since accepted a University of Florida Press publisher. Davis is now seeking more input from others and expressed frustration that more members don't submit articles on current work to the journal.

LCM, on behalf of the EAC co-chairs, Randy Daniel and David Moore, reported that the award will be announced within two weeks time and that there had been two applicants but a final decision was slow in coming. Daniel (via email message) promised to notify the BOD of the final selection as soon as it was concluded.

Nelms returned to clarify the recent sales figures for the financial summary. She stated the following were sold at recent events: 145 t-shirts, 27 hats and 34 totes with back issues of publications (overstock). The Archaeology Days event brought in the most revenue mainly due to a larger crowd over a two-day period and no cost overhead for the booth. LCM pointed out that the Alcoa Foundation paid out \$10,000 in grant money to

host the unique two-day event, so all the vendors participated free of charge. Davis verified this sponsorship.

Conen commented that the EAC fund has earned no more than \$700 than has been spent out but that was a factor of having been skipped a few years. At present, on an average annual cycle, it does not earn the \$1000 spend-out of the grant. LCM suggested that we propose an award cycle of every other year to allow the fund to recover the pay-out grant cost. This led to further discussion of how the money is earned and at what rate with what risks.

Mohler arrived.

Seibel suggested that we look into an on-line money market. Conen pointed out it is currently in an SECU Money Market account. Some suggested it could be making 5 % on a certificate of deposit and the options should be considered. There was general discussion about mm vs. cd accounts and the roll-over interests. Russ then motioned that we take the \$10,000 and put it into a shared term certificate for a 12-month cycle, with the money interest redeposited into an existing money market account which will include the remainder (of \$1,067, or current interest of this period shown). Davis seconded this motion. There was general agreement to try this approach for a year to see how it worked. The motion was then amended by Seibel to seek the 5% interest rate which may reflect no more than 24-month period or more earning, rather than the 12-month period. It must also retain the minimum amount needed to cover the \$1000 grant award. The vote carried. Conen will make the necessary payouts to shift financial as approved by the BOD.

Davis presented an update on the NCAS webpage. Everything is current on the posting, including the journals from the past five year period. The newsletters are posted, but several earlier financial reports are waiting to be scanned and included. For the new board members, Davis reviewed access to the webpage. Russ recommended Davis please send this information to Tara Potts, not at the meeting. Davis pointed out the financial statements will be set up as a separate file for restricted viewing by the BOD. LCM asked about posting the scanned CoAS newsletter and Davis agreed to check on that again.

As the last order of Old Business, Russ resumed her proposal from the October 2006 meeting to award the two owners of the Blue Banks property, Brodish and Lindbecks (new one and former one, respectively), complimentary NCAS memberships. Davis suggested we give them memberships for as long as they (he) own(s) the property. Russ put this suggestion into a proper motion, which was seconded by Oakes and approved by the BOD's unanimous vote. Oakes will write a letter to the owners, accompanied by the board's decision. Copies of the letters will go on file in the archives.

New Business:

Under new business LCM reviewed the recent situation which occurred in December re: an anonymous donor who wished to give the NCAS \$2000 as an end of year donation to

be used for National Register nomination forms. At that time, LCM surveyed the BOD to seek permission for this donation to occur, and it was eventually approved by the directors and the donation made. To maintain the donor's confidentiality as requested, he asked that his name not be placed in the records but would need a letter of acceptance and acknowledgment from the NCAS for receipt purposes. Oakes and LCM will send a letter, lauding him for his donation and contribution to the preservation of North Carolina's cultural resources and mail it immediately. Since the purpose of this donation was to enable NR form completion, Mohler asked who was preparing the two nominations under discussion and LCM replied Eastman (Tuckasegee site) and Heath/Byrd (Fort Neoheroke site).

Oakes asked about the spring meeting and if we were interested in having one. Russ mentioned that she would like to have something out west and that we should try. David Moore's previous meeting at Warren Wilson was cited as a good success/response for the western area. Nelms mentioned that the OSA is sponsoring an on-going lecture series in Raleigh and that it may coincide with an October meeting and the NCAS meeting. She suggested that the Museum of History, as the host, could open up their exhibits for the group. There was general discussion re: future venues of a fall meeting at the Schiele Museum, or Charlotte, and then Warren Wilson and a Cherokee Language Workshop. Oakes also mentioned that Tommy Gibson, of Alcoa, had offered to host a meeting at the facility there, with a tour of the Hardaway site and dam. He wanted to nail down some possibility for a spring meeting. Davis suggests that the Alcoa venue is maybe a year away, given that we'd recently had a meeting at Town Creek, in the same area and that the spring meeting should just be a board meeting. Mohler suggested that when Neoheroke and Tuckasegee sites are done (forms completed?), then maybe we can have a meeting at one of these locations.

Oakes mentioned Smith's comments re: the upcoming 70th anniversary of Town Creek archaeology which will occur in May. It was agreed that the NCAS have a booth and a presence there but not a membership meeting. Davis said there may be a planned teacher's workshop (Intrigues of the Past) at Town Creek in the spring, but it likely would be done in the fall. It could be part of a larger Archaeology Month event calendar, and could be done with or without a meeting but still be a society-sponsored project. Davis agreed to pursue consideration for another small-scale dig at Town Creek, this time inviting teachers as participants. The RLA would be agreeable, but another ARPA permit would also be required. Oakes concluded we would like to do this again.

Next, Oakes asked about the status of the state fair booth and if we are going to do it again. Overton said if we have other interests then we should discuss it further. Nelms said we should let it go. Overton said we have more options now than we've had before and that last year was a good example. Davis agreed he thought it was time to let it go. A motion was made by Overton to remove NCAS from participation in the state fair booth; Nelms seconded the motion. Mohler commented that though it is a fixed location, and staffed with NCAS members, that those who live closest were doing most of the staffing and others needed to step up. Overton pointed out that NCDCCR occupies the booth next to the NCAS and that we could have a presence at their booth, with

pamphlets, etc. Someone commented that people will be looking for us in that location since we've had a booth there for 20 years. Overton stated that while we would not be the lead sponsor, we could still hand out pamphlets and direct people to the NCAS. LCM pointed out that we have not and could not solicit memberships at the state fair booth because it was in violation of our vendor permit, but that we'd always given out membership brochures for that reason, and only money for sales (of t-shirts and stock) was received at the booth. There was general discussion about the sacrifice of exposure at this venue in order to get in at other events with the pluses and minuses of this action. The consensus amongst some was that there are other ways to get exposure for the organization and target audiences. Seibel asked if the exposure was just to solicit memberships as our goal. LCM responded that she would like to go on record in support of keeping the booth, that it served many purposes, and was our most constant venue in meeting the organization's stated mission and target audience. Paul asks about sales of stock at the state fair booth vs. Archaeology Days event. LCM reiterated the point made earlier that The Alcoa Foundation had sponsored the one-time Archaeology Days event (which meant no overhead or booth fee) and that should be factored in to the overall profit cost figure if you compare the two. Davis agreed it was sponsored as a tax-exempt gift and that the Museum of Natural Sciences saw it as a success, but that there was no talk of another event like this any time soon. Seibel asked about the possible sponsorship of Progress Energy for another large event. Overton indicated he wished to talk with the Alcoa representative to let them know how successful the two-day event was. After the discussion, Oakes called for a vote by show of hands to terminate the state fair booth participation. The vote was 7 in favor (Nelms, Overton, Davis, Mohler, Overton, Conen, Russ and Seibel), 2 in opposition (Carnes-McNaughton and Oakes). The vote carried and the state fair booth was terminated as an NCAS venue. Nelms will check to ask if we can put our NCAS membership brochures on their table (NCDCCR).

Oakes then presented an update of the work done two years ago at the Twiddy/Saunders site. As a follow up Oakes mentioned a completed grant proposal for SEAC public outreach funding, authored by Joe Herbert. A few copies of this proposal had previously been handed to board members prior to meeting. It became apparent that the BOD, with the exception of the president, had no prior knowledge of the grant proposal. LCM asked the BOD to review it and asked for discussion pertaining to the wording of the document, its target purpose and use of the NCAS as the purse-holder for the grant fund. There was general discussion that the board could support this, but asked about the time factor of the grant cycle and suggested that Herbert contact the full board for further discussion. Davis pointed out how the grant money would be used according to this proposal as stated. LCM asked to excuse herself from the notation of minutes during this discussion and Seibel recorded the following.

Seibel's minutes: There are issues with the accounting for the grant being sought, but this isn't pertinent. LCM recommended that Herbert be asked to make a presentation to the NCAS BOD to discuss the proposal and answers questions, have dialogue. Mohler asked why is NCAS listed as the Agency applying for the grant. Seibel motioned that Herbert come to a special NCAS meeting to ask about grant, at OSA. Motion was amended to include: add Swindell and Heath to attend as well, or have the option to call

if they can't attend. Overton agreed to contact Herbert to initiate invitation and Seibel and Oakes will assist as necessary. Formal motion: NCAS will request that Herbert, Heath, and Swindell attend a special meeting of the NCAS BOD to answer questions regarding the grant for support of on-going work at the Twiddy-Saunders site.

LCM then resumed recording of minutes.

Overton then presented information about an email list of NCAS members combined with NCAC members from known membership records. He plans to include a note in the next NCAS newsletter to ask if members are interested in receiving announcements and event updates via email. The idea is to have them email their address to Overton to be included. There was discussion about having a suppressed recipient for privacy protection and identify a group server. Seibel suggested Texas A&M. Beaman was mentioned as the NCAC yahoo groups coordinator. Overton will put a blurb in the next newsletter. Deadline schedule for the next newsletter is Feb. 28.

As there was no further business, the president called for motion to adjourn. Russ called to adjourn and Seibel seconded; meeting adjourned at 3:00 p.m.

These minutes respectfully submitted by,

Dr. Linda F. Carnes-McNaughton
NCAS Secretary