

**North Carolina Archaeological Society
Board of Directors Meeting
January 27, 2013, 1:30 p.m.
Office of State Archaeology, Raleigh**

Attendance: Tom Beaman, Archie Smith, Steve Davis, Linda Carnes-McNaughton, Kevin Donald, Dee Nelms, Tony Boudreaux Daryl Armour

Absent: Bill Conen, Charles Heath, Joel Hardison, and Theresa McReynolds

President Smith called the meeting to order at 1:35 p.m.

Smith welcomed new member Daryl Armour, who discussed his work at Fort Bragg in the CRMP. Second new director, Charles Heath, was not in attendance. He too works at Fort Bragg CRMP.

LCM distributed June 10, 2012 minutes from BOD meeting. Davis and McReynolds provided minor corrections to the content. A motion was made by Nelms to accept the minutes with noted corrections; Davis seconded and the minutes were approved.

Old Business:

In Conen's absence, Nelms distributed his treasurer's report. The BOD then reviewed the report. Beaman asked if the NCAS needed to update the name of the annual journal, and delete the old SJA in this report. Nelms agreed to contact Conen to correct the name of the journal on his reports. Nelms stated that Newton is the print company used for membership renewal cards. The BOD asked Nelms if any inventory was being sold from the webpage advertisements. She reported new requests for items advertised on the NCAS webpage. Overall we are making a small profit on our stock. New children's sizes of t-shirts were increased for our new Junior NCAS membership.

There was some discussion about the lingering NR funds and when the second (last) National Register nomination form may be completed so we can disperse the fund. Nelms indicated it may happen this spring. Beaman asked why the newsletter seemed to increase in print costs each time. Some suggested that it may be due to old membership files. Nelms commented that newsletters #2 and #3 were combined last year for the fall meeting. Nelms replied that she thought the 4th newsletter issue costs more to print and distribute because membership was up at that time, and it contained two inserts (the ballot and the RFP for the Graham award). She prints about 300 each run. Armour asked if the NCAS might not wish to give up hardcopy printing and distribution, but Nelms explained that many of our members do not have email and prefer to have hardcopies (part of what they receive for their membership dues). She stated membership is hard to maintain. Nelms would like to keep it as is and not change the membership format. Donald asked again about our constituency and how we might best accommodate them. Membership is down again from 326 to 297 in 2012. Nelms noted this decline, which led to more discussion about how to increase membership.

A motion to accept the treasurer's report was made by Boudreaux, seconded by Donald, and approved by the BOD.

Davis then presented the editor's report. He stated that the 2012 journal went out in December, and he already has two manuscripts in hand for the next volume (one by Tom Whyte and one by Jack Hranicky). He also has a few promised manuscripts (from Greg Pierce, Chris Espenshade, and Caleb Smith). Most of these will be small papers so he anticipates 6 to 7 articles in the next issue. He signed the contract with EBSCO to index and list the NCAS journal with their service. EBSCO will also sell subscriptions. He foresees this as a long-term relationship, one that will benefit our organization and provide greater access

to our publications. McReynolds had asked if it could be used to promote the Junior NCAS journal, and Davis reported they declined at this time.

Davis also mentioned that our current publication schedule calls for the journal to be mailed by Christmas which has in the past presented several problems. He suggested the BOD consider shifting the publication schedule to not interfere/compete with holiday mailings. He suggested that we think about shifting all deadlines back a month (newsletters and journal). That way the journal could go out in late November. A motion was made by Davis to shift the publication deadlines/schedules for the newsletter beginning now, changing to April 30 (from May 31), to July 31 (from August 31), to October 31 (from November 30), and to January 31 (from February 28). Beaman seconded the motion, and the BOD approved the schedule change.

Davis also said we received a discount from Lulu for our print costs and received 500 copies for the price of 400 (the other 100 were basically free). He pointed out shipping is a significant part of the overall cost of the journal. LCM recommended overstock journals be used for promotional.

The BOD noted that our NCAS needs new t-shirt images added soon. Beaman agreed to ask CoAS if other state organizations are suffering the same membership drops and if there had been any discussion as to possible solutions or remedies. He will ask and report back to our BOD membership. Davis updated the group about what items are posted on the webpage now. He also mentioned that during the next few months the EAC grant applications/proposals will be reviewed by the committee (due by April 1). The BOD will receive news of the next award, which will be \$500 limit (as approved by the BOD in May 2011).

Boudreaux provided an update on the Twiddy Site. He introduced Daryl Armour and the management summary (draft) he had completed. The BOD was very pleased by his progress and now is ready to discuss the educational product promised to Currituck County. Armour stated that Swindell had previously created one exhibit panel and sent it to Boudreaux, which focused on the Carolina Bays theme. Armour made another poster for the second panel as part of the educational piece. The product is still incomplete. Armour discussed the summary report, the background of what he was able to retrieve from various sources, the artifact analysis and scanned materials. He stated that despite his best efforts, some data was apparently missing from some test units (10 units were not analyzed, though there are artifacts from them). He estimated analysis to be 40% complete. LCM and Davis agreed to provide edits for the management summary and return them to Armour. Smith said that Armour was to be commended for his diligent work. A motion was proposed to commend ECU and Armour on completing the report, but it was tabled until the educational packet/product is done. Armour said he wishes to have feedback from the county and others as to what they want. He said the education product could be a webpage, a poster, or a brochure. Edits will be sent to Armour and a vote taken at the next BOD meeting to accept his final products. Davis recommended that he look at the *Time Before History* webpage and draw from it what is appropriate. He also stated the webpage can be placed on the UNC server that hosts the NCAS webpage (as part of the RLA website). Davis agreed Armour is to be commended.

New Business:

In McReynold's absence, LCM read her proposal for the spring and fall meetings and asked for feedback on the locations and time of year for meetings. Beaman commented on the most recent Archaeology Day this past October at Jordan Lake and said it was a bit less than last year in attendance and activities and he'd like to see something different. The BOD agreed it was a great location for the most visibility and some wished for it to continue. A question was raised about the meetings and the purpose of meeting. It was agreed our events should be focused on membership opportunities and education. Smith proposed that we hold the spring meeting at Town Creek, and he will contact the site manager asap to find out a

date towards the end of April. The BOD recommended ideas for the event, e.g., blow guns, atlatl throwing, chunky stone toss, etc. Smith suggested Saturday, April 27, as a possible date. Nelms emphasized that she will need the agenda and details very soon (by February 20) to get the newsletter out early. Smith agreed to be the program organizer, along with the TCIM site staff. Smith, Boudreaux, and McReynolds will assist in planning. Smith recommended West End as the local caterer for lunch.

Boudreaux made a motion to support the NCAS spring meeting at Town Creek (on the date available) and limit our budget to \$375 for funding, with the provision that we find additional sponsorship money from other sources. The motion was seconded by Donald and passed by the BOD. The BOD agreed to invite the new Secretary of Cultural Resources, and the SHPO, to the spring meeting at Town Creek. Nelms will draft the invitation, and Smith will sign it.

Beaman introduced the new Southeastern Conference on Historic Sites Archaeology, to be held on 20 and 21 September 2013 at Fort Caswell. He suggested it could coincide with our fall meeting to increase attendance. The location is Oak Island. Jordan Lake is an option for fall.

McReynolds recommended we make the liaison officer for JNCAS to be David Cranford. Smith motioned to approve Cranford in this position; Davis seconded and the BOD approved. McReynolds will notify Cranford of his duties. Davis commended Cranford on his interest. He will be a non-voting member of the BOD. McReynolds is working on the JNCAS newsletter and will send it out for BOD review soon, hopefully by early March.

McReynolds also recommended setting the quarterly BOD meetings for the entire year, to facilitate better planning and increase attendance. The set dates would coincide with 4th Sunday each month, except if an annual meeting was scheduled. So the first meeting will be a Saturday to go with the spring meeting at Town Creek (27th April), followed 28th July, 5th October (again a Saturday to coincide with fall meeting at Lake Jordan), and 26th January, 2014. McReynolds proposed the motion, Boudreaux seconded it, and the BOD approved the change in meeting schedule.

Beaman invited the NCAS to attend the SECHSA at Fort Caswell and will send out more information on this event soon. Boudreaux agreed to take NCAS brochures and publications data to the SAA and represent us at the CoAS booth this spring.

Motion to adjourn was accepted and the meeting concluded at 3:20 p.m.

These minutes respectfully submitted by,
Dr. Linda F. Carnes-McNaughton
Secretary NCAS