

North Carolina Archaeological Society
Board of Directors Meeting
26 April 2015
Research Laboratories of Archaeology, Chapel Hill

Attendance: Linda Carnes-McNaughton, Tom Beaman, Hannah Smith, Bill Conen, David Cranford, Steve Davis, Eric Deetz, and Shane Peterson. Theresa McReynolds via conference call. Absent: Dee Nelms, Daryl Armour, and John Krebs.

Tom Beaman called the meeting to order at 1:30 p.m.

Old Business:

Minutes for the 25 January 2015 BOD meeting in Raleigh were reviewed for corrections or comments. Davis moved to accept the minutes, Conen seconded and the BOD approved.

The BOD moved on to reports, first from the treasurer. Conen distributed his quarterly financial report for the BOD to review. There was a net loss of \$361 noted since last report, primarily reflected by the cost of publication of the 2014 journal. Membership was also down since last reporting (of 271), standing at 208. A question was asked if this was a cyclical pattern, but LCM reported that last year this time membership stood at 263. It was also noted that regular members were down 52 from last year to present (146 drop to 94). Beaman expressed concern and will ask Nelms about the reminder cards and if and when they were issued. There was a brief discussion about the “transition” of duties from OSA to the RLA and how that will evolve over the summer. Nelms has agreed to do the summer newsletter but that will be her last one. The treasurer also asked that Lisa-Jean Michienz at the RLA be put on the signature card at the bank to replace Nelms. Following this discussion there was a motion to accept the treasurer’s report made by Cranford, then seconded by Davis and approved by the BOD.

Next the editor presented his report to the BOD. He had two articles promised for the next issue but which were recently withdrawn so he is continuing to ask for more contributions. The BOD agreed that the ECU grad students, who recently presented new research at the Archaeology Day event, will contribute next year, since they are not ready at this time. Davis reported that Chris Moore promised an article and that Joe Herbert promised a rebuttal article to the Espenshade, et al, article on TL dating (2014 issue). Beaman promised one more article. He wants the page length to be about 100 pages more or less. LCM suggested another option for more articles is to review older, archive articles for reprinting with better graphics, etc. Davis stated he needs all articles to him by August in order to complete edits and proofing. Peterson commented that there may be some input from the recent lithics conference and he would ask the participants about their contributions. Davis also commented that at some point he would like an article from the Berry site research team and McReynolds offered to ask them to send an article soon. For the newsletter Smith offered to assist Lisa-Jean with the following newsletter until she becomes more familiar with the BOD and the NCAS membership. Davis asked LCM to consider putting her recent SHA paper on QAR medical research into an article form for the next issue. She agreed. Deetz offered to contact the First Colony research team and ask for an article on their project updates. Davis mentioned that the newsletter is not copyrighted, and is issued as a public outreach document, so perhaps we can use articles which appeared in other newsletters, already done. Cranford asked about digital or electronic newsletters for our NCAS members. The BOD agreed the newsletter in hardcopy is a tangible product we can put in their hands as part of their NCAS membership and it can then lead them to other

sources for further reading or research. BOD members agreed to get all field school schedules and public archaeology day dates to the newsletter (compiled by Cranford) to get the word out to our membership for summer participation. The submittal deadline was moved to May 8th (approved by the BOD) to allow input from various contributors. LCM will notify Nelms of this deadline change. Cranford will collect contributions including the Wall Site, Fort Caswell and Brunswick Town field schools.

Davis updated the BOD on the webpage and stated that merchandise shown the page needs to be updated and that will be best done once the transition of all stock to the RLA is completed. McReynolds offered to help with that inventory when the time is right.

Smith then presented her update on the social media outlets for the NCAS. She will include new field school news on the postings as they come in (on Facebook and Twitter accounts).

McReynolds had no updates for the JNCAS, but planned to write up an Archaeology Day (at UNC) summary for posting soon.

Report on the membership was tabled until after the transfer of records from OSA to RLA is completed, and Beaman has a copy of the dBase membership file (now on a non-networked laptop on loan from the RLA).

LCM reported on a letter of support she was asked to do for the RLA grant proposal to the Kenan Creative Collaborations. It was done on very short notice and so LCM agreed to use the same support letter as previously used (2014) and update the agency. McReynolds also knew about this request and approved. A copy of the letter appears in the NCAS archive, along with a thank you letter from Dr Steponaitis reporting that they were awarded the grant.

RLA staff met with Lisa-Jean Michienz (RLA Administrative Assistant) and she is on board to help with the transition of NCAS records from the OSA to her domain. Davis obtained a laptop from UNC (Oasis) to loan for Nelms to store membership and financial files. Transfer of all records is scheduled to be completed by early fall 2015.

LCM presented information about the possible fall meeting to be held in Cherokee, NC, in tandem (at the end) of the annual Cherokee Symposium. She will send the date to the BOD on Monday. It is sometime in late September. Plans include a Friday night reception and a bus tour of special sites on Saturday; plus a visit to the Museum of the Cherokee.

The BOD then discussed upcoming elections and vacancy on the BOD. A new president-elect will need to be seated along with two BOD directors at large (Armour and Krebs rotate off the BOD). McReynolds asked Deetz and Cranford to head the Nominating Committee since Nelms will no longer be doing it. McReynolds offered to contact Heather Millis to see if she would also serve on the Nominating Committee. Deetz agreed to chair committee. The BOD hopes that a slate of candidates will be ready for approval at the July meeting. LCM mentioned Jon Schleier as a possible BOD at large member since he was the third place holder in last year's elections.

Beaman and Smith presented some news on new t-shirt designs and options for pricing. Said prices vary according to the amount order (ranging from \$7-9 for under 50 ordered, if more than 50 then cost goes down). They mentioned a few on-line vendors. Both agreed to bring more information and design

options to the July 26th meeting for BOD review/approval. They hope to have new stock ordered by late summer. Conen recommended that we move the old stock and reassess before ordering more to best determine what sizes are needed and colors, etc.

Cranford opened a discussion on NCAS Chapter startups and setups. He stated that our records appear we have two chapters currently in business, but Davis cautioned that it was old data and we did not have any active chapters at present. He said some chapters started but were not sustained. Cranford distributed a list of commonly asked questions about this topic to stimulate further discussion among our membership (to create a survey). One big question for the BOD was whether or not we wish to revive this activity or let it die out for good. He thinks we need to collect more information before making that decision, to better gauge the membership's interests and wants (see attached list of questions). The BOD agreed it may be a good way to stimulate greater awareness and membership, thus enhancing our mission to the public at large. He asked where the best place to gather this survey data is. One suggestion was to change the name of such a group from a Chapter to an Affiliated Society and not have a bank account per say. The NCAS By-Laws will also need to be reviewed and possible revised to reflect this change if the BOD agrees this is needed. The BOD agreed we should review the policy on this and perhaps set up a committee to study the details of changes needed. Conen said his first job as a volunteer was washing up artifacts in a lab, so some institutional support (regionally placed) is important for success of a new club. Davis agreed that leadership is essential in addition to institutional support for a new affiliated society to get started and be sustained. Other jobs for a volunteer could be learning to fill out state site forms, and artifact identification, easy tasks to learn and contribution to NC Archaeology at large. Cranford made a motion that the NCAS BOD create subcommittee to review chapter guidelines, prepare a survey form, review the By-Laws and setup for chapter affiliations. Beaman seconded the motion and the BOD approved. Deetz, Beaman and Cranford agreed to serve as this committee and have a draft survey ready for review by the next meeting.

A few announcements were made by BOD members re: upcoming field schools.

Having completed all discussions and no further business, the meeting adjourned at 2:47 p.m.

Minutes respectfully submitted by,

Linda F. Carnes-McNaughton, PhD, RPA

Secretary, NCAS