

**NORTH CAROLINA ARCHAEOLOGICAL SOCIETY  
BOARD OF DIRECTORS MEETING  
3 OCTOBER 2015  
LAKE JORDAN VISITORS CENTER  
10:00 A.M.**

*Attendance: Tom Beaman, Linda Carnes-McNaughton, Theresa McReynolds, David Cranford, Bill Conen, Steve Davis, Eric Deetz, and Lisa-Jean Michienzi (new member). Absent: Shane Petersen, Jon Schleier, Hannah Smith, and Alice Wright. Guests: Pam Beaman and Cliff Beasley.*

At 10:00 a.m. McReynolds called the meeting to order. McReynolds welcomed Michienzi in her official capacity at the new membership POC and newsletter editor for the NCAS. She also welcomed NCAS member at large, Cliff Beasley who came for the Heritage Day event which was cancelled because of bad weather. Pam Beaman, Tom's wife, was also welcomed.

**OLD BUSINESS:**

Minutes from the 26 July 2015 BOD meeting were discussed and minor edits were noted. Davis moved to accept the minutes with noted edits; Cranford seconded and the BOD approved them. LCM will send corrected minutes to Davis for the webpage.

Conen then distributed his financial report for the previous quarter, dated 3 October 2015. Conen had begun the process of changing banks from the SECU (which terminated our account as a non-profit organization following recent changes in bank policy) to B.B. & T. A letter from the SECU was presented and placed on file in the NCAS records to document this change. Conen has contacted B.B. & T to find out their rates for non-profit organizations. A branch is also located in Chapel Hill. A new signature card will need to be placed on file with Conen, Michienzi, Davis and Carnes-McNaughton to sign. Conen noted that our previous account had been in place for 25 years. He also stated that he will file with IRS once a year for non-profit requirements. Davis moved to accept the Treasurer's report, seconded by Cranford and then approved by the BOD in attendance. The BOD thanked Conen for his continued service to the NCAS and especially during this period of transfer.

Davis then gave the editor's report. He stated that he had received five articles with a six one on the way which will total about a 150-page volume. He has two or three articles he may hold for the 2016 volume, which are already in his lineup. He further explained the print cost of the most recent newsletter (with a color inset) and how that was achieved at a cost saving; total costs somewhere around \$110, plus \$114 for posting, for a total of \$224. The BOD thanked Davis and Michienzi for getting the newsletters out on time. Next, Davis reported that he will continue to update the webpage as the transition period (from OSA to RLA) should wrap up by the end of the year. He plans to update the merchandise offerings once the stock is transferred to the RLA and accurate counts are obtained. McReynolds offered to assist in the stock inventory. He also mentioned that the deadline for the next newsletter would be October 31, and articles should be sent to Smith and Michienzi.

In Smith's absence, there was no update on the Social Media status, but Cranford asked if the BOD wanted to consider an "ethics statement" to be included on the NCAS Facebook page, to vet contributors and contributions, and whether or not contributors should be NCAS members only. The BOD agreed we should consider this as well as inclusion of our mission statement.

McReynolds had nothing to report for the JNCAS because the annual event had been cancelled because of bad weather.

Following up on Beaman's membership report from July, Beaman noted that there had been a slight uptick in membership with an increase in 12 new members coming on line this fall. This discussion segued into the topic of chapters, affiliations, regional sponsors and how to promote NCAS state-wide. The BOD agreed we need a new approach as we move forward to garner new membership and excitement. Cranford, Beaman, and Deetz's survey tool is planned to go out to membership with the December book packet. Changes in By-Laws related to the language of chapters and affiliations will need to be finalized and presented for a BOD vote by January.

Davis agreed to investigate the PayPal system and see if the domain at RLA may allow it. Dues for new members will now go into the B.B. & T. account.

#### NEW BUSINESS:

Following all reports, new business was brought forward for discussion. First was the election results. A total of 32 ballots were received and counted. As there were no new nominations from the floor (at the Business meeting) the slate stood as submitted. Hannah Smith was elected as President Elect (stepping away from her BOD position). Alice Wright and Jonathan Schleier were elected as Directors at large (2016-2018). The BOD thanked Deetz and Cranford for their work as the Nominating Committee.

LCM presented a proposal for NCAS to help sponsor/contribution to the SEAC Student Prize at the upcoming meeting in Nashville, TN. She recommended back issues of the journals, one-year student membership, t-shirt, and hat. She will be responsible for sending the value statement to SEAC organizers and Cranford volunteered to haul it there instead of shipping. Deetz moved to accept this proposal, Cranford seconded and the BOD approved it.

Davis provided an update on the changes needed to the By-Laws in reference to the transfer of management operations from OSA to the RLA (change in address, dues notice, meeting venues, etc.). The BOD will vote on changes in January once the transfer is complete.

McReynolds presented a revised plan for the Cherokee sites tour (postponed from the fall to the spring), and gave a target date of April 23<sup>rd</sup> and 24<sup>th</sup>, a Saturday-Sunday outing. The BOD approved the date and asked that a save the date notice be placed in the upcoming newsletter with a short explanation of why it was rescheduled. McReynolds has contacted key personnel to serve as group leaders for the tour and special talks. Details will be provided at the January meeting.

LCM presented a request from the SAA PEC committee asking for new representatives from NC to attend their public education forum at SAA and/or participate by email on activities/opportunities/news items for the state. McReynolds said she and Marissa (?) at the RLA could serve in this capacity and represent our NCAS and JNCAS organizations.

McReynolds asked if there as any new business to discuss. She also agreed to donate the orange juice and leftover pastries to the RLA students if someone would take them there. Michienzi agreed to do that. Beaman, as incoming president, along with the BOD, thanked McReynolds for her years of service as NCAS president.

As there were no further announcements or business, the meeting was adjourned at 10:58 a.m.

These minutes respectfully submitted by,

Linda F. Carnes-McNaughton, PhD, RPA  
Secretary, NCAS BOD