

**NCAS BOD MEETING
30 JULY 2017
RLA-UNC
1:30 P.M.**

Attendance: Steve Davis, Tom Beaman, Linda Carnes-McNaughton, David Cranford, January Costa, Heather Lapham, Jon Schleier, Jim Daniel, Shane Petersen and Alice Wright (via Skype). *Absent:* Hannah Smith, Bill Conen, Eric Deetz, and Theresa McReynolds.

Beaman called the meeting to order at 1:30 pm.

Old Business:

Reviewed minutes for last BOD meeting of 29 April 2017 meeting. Corrections were noted for the draft minutes primarily related to the financial statement. Davis offered the correct totals and minutes were amended accordingly. There was discussion about the language of affiliated societies or chapters. New guidelines for chapters were reviewed and some changes noted as well. Davis agreed to send any other changes to LCM for minutes final copy; he then motioned to accept the minutes with noted changes, seconded by Daniel and after a vote, approved by the BOD.

In the absence of the treasurer, LCM distributed the final statement from 2016. Previous acceptance of this report had been tabled until corrections could be sent. BOD then examined the corrected 2016 tallies and several changes were noted. Given the many questions the corrected version generated the BOD decided to vote on a provisional acceptance with a caveat “to the best of our knowledge.” Davis will use Michienzi’s figures to reconcile all numbers by the next BOD meeting. Schleier called to accept the minutes with provisional clause, Daniel seconded and the majority of the BOD approved the treasurer’s 2016 corrected financial statement. Beaman abstained; Smith voted yes by proxy.

Next the BOD reviewed the 2017 financial report submitted by the treasurer. Some changes were noted re: membership totals and dues (from \$1400 to \$1200) and the absence of any PayPal charges. Given the questions once again generated by this report, the BOD agreed to table a vote of acceptance until changes could be accounted for and corrected. Davis agreed to begin his review of the NCAS finances beginning with January 2017 and working forward. He also noted we needed to drop the header “UNC Operating Costs” as a category since it was not appropriate or accurate. There was some general discussion among new BOD members about the way forward for our financial report. Beaman agreed to seek resolution to this impasse.

Davis provided the editor’s report, stating he now has a full journal of articles in hand for the 2017 volume but he welcomes submissions at any time for upcoming journals.

Lapham, our new newsletter editor, gave a brief overview of her plan to produce high-quality news and solicit ideas from the BOD for what is needed. She had some success from the NCAS BOD for information and announcements. She indicated that perhaps every other issue may include a lead-in feature article which may take up to 2 or 3 pages, but not every issue, as some will be filled with meeting information. She queried the BOD re: how much business to include in the newsletter. The

next deadline is approaching (July 31), so she asked for news items to reach her by Monday. LCM asked that she drop the addresses for NCAS officers shown on the back page, but to keep names and emails for contact. Davis noted that the next issue will include an insert for the ballot and one for bus tour reservation. Cranford offered to write a news article for the upcoming 450th Joara celebration.

Davis provided a brief update on the NCAS webpage. He will include the January 2017 BOD minutes as well as the new chapter guidelines once they are ready for publication (Cranford and Lapham to assist).

Beaman noted that the NCAS Facebook was so far so good and no further issues with inappropriate postings. Peterson encouraged others to post news there, like the on-going OSA lecture series.

In the absence of Smith and any further revisions to our NCAS brochure, this remains on hold. Smith sent word her printer and computer were malfunctioning.

Daniel then presented some information on incentives for new and renewed memberships. The BOD reviewed the handout and the four categories of incentives. Daniel read these aloud for the group, which was followed by a general discussion. The 4th category was a life membership. Davis and Lapham discussed the challenge of what is proposed and how, without a current Business Manager, basic book-keeping of these incentives will be difficult to keep up with. Davis recommended that the NCAS hold on accepting these new incentives until finances are stable. Beaman recommended we focus on renewed membership first, and maybe review the existing membership list to begin this process. The BOD agreed meeting venues are a great way to target new members but right now trying to execute new incentives from the RLA would be a logistics headache. The BOD and Beaman thanked Daniel for his creative work on compiling incentive categories.

Daniel also presented his idea for NCAS logo bumper stickers to be made and sold at upcoming events. He plans to have these printed up to market at \$3.00 each, or two for \$5.00. He stated the cost to make was about \$1.30 each. He hoped to have them ready for sale by the fall meeting or the upcoming SECHSA. The BOD thanked Daniel for his initiative to do this.

New Business:

First under new business was a discussion about the upcoming fall meeting planned at Town Creek, Hardaway, and Morrow Mountain sites. This would be a van tour since buses are too large to access some of these venues. The date is set for Saturday, October 14th. Daniel provided a handout on the proposed route and lunch options (menus, etc.) for local eateries. The van tour would begin at Town Creek Indian Mound, following a brief business meeting in the auditorium. The vans will then proceed to Morrow Mountain and then the Hardaway site for a guided tour. Picnic shelters are available at MM State Park but must be reserved in advance. Daniel pointed out cost for a bus was about \$1,050, but van would cost less and perhaps be more maneuverable. Davis explained that trying to do such a tour with multiple personal cars would be a challenge as folks could get lost and parking may be limited in places. The BOD discussed possibility of picking up vans in Asheboro on the way to Town Creek and designate two or three volunteer NCAS members to be drivers. Cost to ride in the vans would be a flat rate of \$15 each and about 14 people per van. Beaman asked Cranford and Daniel to further assist in

the fall van tour meeting planning. Someone will contact Alcoa for the Hardaway Site access and someone will contact the site manager at Town Creek (already done to lock in the date). Someone will contact Alamo or Enterprise to assess the cost of vans. Randy Daniel is lined up to lead the tour of the Hardaway site. Beaman motioned to approve the cost for vans at \$15 per rider (member or non-member and no children under 10 who required a car seat). Schleier seconded the motion and the BOD approved. Children will have to ride in personal vehicles which can caravan with the vans.

Lapham asked that all the information re: the fall tour (cost, schedule, venue, and lunch options) please be sent to her for the upcoming newsletter as soon as possible. She would also like a short blurb about each of the venue sites. Advance registration will be required in order to secure a seat in a van (and to determine the number of vans required). Advance payment (by September 29th) can be sent to the RLA c/o Cranford who will line up the reservations. Picnic lunches were recommended since stopping for lunch along the way could create confusion and delay. The NCAS business meeting will be held at TC in order to have fall election results and other business; BOD meeting to be held at 9:30, followed by general membership meeting at 10:00, then leave by 11:00 in the vans. Lunch will be at the picnic shelter at MM State Park. Return to TC by 3:30 to conclude the fall tour. One insert for the newsletter will be for the van reservation.

Beaman then asked Schleier, head of the nominating committee, to present the candidates for the upcoming election. Three candidates have agreed to run for the two BOD at large positions: Angela McArdle, Leslie Page and Catie Bailey. Their brief bios will appear on the ballot. Shane Petersen agreed to run for President-Elect, to serve under Hannah Smith who rotates in a President in the fall. Three executive officers (Editor, Secretary and Treasurer) are also up for re-election. Davis and LCM agreed to be re-elected and serve. There was some general discussion if the treasurer, Bill Conen, wished to seek another term. Beaman agreed to call him and find out his plans. All ballots need to reach the Secretary by Friday, October 6th to be tallied. Elections are also held at the Membership meeting on October 14th. Ballot inserts will go out with the next newsletter.

The BOD decided to hold on ordering any new stock until a new Business Manager (at the RLA) can be hired and trained. Davis indicated this could be a while and he is not sure when it will happen. Costa asked about sweatshirts and hoodies, other new stock items. This discussion for tabled for now.

Beaman announced the upcoming SECHSA at Spencer Shops, Sept 15 and 16th, and thanked the NCAS for sponsorship funds. Registration (\$35) is on-line for this two-day conference. He also stated that NCAS is allowed to sell merchandise at this event. Daniel agreed to staff the table and Petersen agreed to haul the merchandise to the venue.

Other upcoming events for public outreach were mentioned: the Archaeology Day at Jordan Lake on October 7th, organized by the RLA. Volunteers are needed to staff the NCAS sales table.

As the BOD concluded all business at 3:30, a call to adjourn was made.

Minutes submitted by Linda F. Carnes-McNaughton, PhD, NCAS Secretary

Addendum:

Following the July 30th BOD meeting, NCAC BOD member David Cranford presented a motion via email on August 1, 2017, to amend the approved fee to charge for a ride in the van(s). He proposed a fee of \$10 for NCAS members and \$15 for non-NCAS members. Wright seconded this motion and a majority of BOD members approved this motion.